



# Walton on Trent Cricket Club



## CONSTITUTION

### Name

The Club shall be known as **Walton-on-Trent Cricket Club**, hereafter to be referred to as “**The Club**” and the Club shall be affiliated to the England and Wales Cricket Board through the Derbyshire Cricket Board.

### Aims and Objectives

The aims and objectives of the Club are:

- To foster and promote the playing of amateur cricket and to provide social activities for members and guests;
- To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket;
- To ensure there is a duty of care to all members of the Club by adopting and implementing the ECB ‘Safe Hands – Crickets Policy for Safeguarding Children’ and any future versions of the Policy;
- To ensure that the Club adopts and implements the ECB One Game Strategy and the Inclusion and Diversity Policy and any future versions of these documents;
- To ensure that the Club promote a Junior Section and that it will be run in accordance with the Code of Conduct for cricket staff and volunteers contained within the Junior Induction Pack and any future version of the pack;
- To encourage all members to participate fully in the activities of the Club.

### Membership

Membership of the Club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

Application for membership of the Club shall be by completion of a membership application form and by payment of the relevant subscription as determined by the Annual General Meeting of the Club.

No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the General Club Committee.

The Club will have the following classes of membership:

<b>Membership</b>	<b>Description</b>
Full Member	Adult – Registered and playing League Cricket for the Club
Junior Member	Under 18 years at the beginning of the current year – playing or training at the Club
Family Member	A non-cricket playing immediate family member of either a Full or Junior Member
Social Member	Person of any age not included with in any of the above categories involved in other Club non-cricket facilities
Honorary/ Life Member	Person elected at an AGM for services to the Club

The General Club Committee shall have the power to remove from office any Club Official and may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute.

The General Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the General Club Committee to consider. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.

All members will be subject to these rules and by joining the Club will be deemed to accept these rules, and Club regulations and any Codes of Conduct that the Club has adopted.

A Code of Conduct for Members and Guests will be displayed within the Club.

A list of members in each category shall be maintained by the General Secretary of the Club.

A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the General Club Committee.

### **Annual General Meeting**

There will be an Annual General Meeting of the Club which will be held in October of each year.

Members will be able to discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

All Officials and Committee members shall be elected at the Annual General Meeting of the Club from, and by, the members of the Club.

All Officials and Committee members shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

The following Officials and Committee members will be elected at the Annual General Meeting:-

#### **Honorary Officers**

President

Vice-Presidents

### **Executive Officers**

Chair  
Vice Chair  
General Secretary  
Treasurer  
Fixture Secretary  
Club Welfare Officer  
Auditor  
Other Officers as required and agreed by the members

### **Playing Officers**

First Team Captain  
First Team Vice-captain  
Second Team Captain  
Second Team Vice-captain  
Sunday Captain  
Sunday Vice-captain  
Club Umpires  
Scorers

A maximum of five other Members to be elected to form part of the General Club Committee.

The duties of Executive Officials shall be as follows:-

### **The President**

The President shall take the Chair at the Annual General Meeting during the election of the Club Chair.

The President will be afforded the full privilege of the Office and will take precedence during all Social, Civic and Club activities that they attend.

The President may attend all Official Club Meetings but may only exercise their right to vote at the Annual General Meeting.

### **Chair**

The Club Chair will chair the Annual General Meeting and all General Club Committee Meetings.

The Club Chair will have the over-riding authority on any non-playing matter concerning the Club. Any decisions that the Club Chair makes cannot be challenged until the next General Club Committee meeting.

The Club Chair shall only have the right to the casting vote at any meeting they chair.

The Club Chair shall have the right to attend and comment at any official club meeting but will not be able to vote.

## **General Secretary**

The Club General Secretary will be responsible for the day to day, non-playing activities of the Club.

The Club General Secretary will record all minutes of the Annual General Meeting, General Club Committee meetings and any extra-ordinary meetings.

The Club General Secretary will be responsible for calling all members on the prescribed dates.

The Club General Secretary will be ultimately responsible for the paying of all accounts.

The Club General Secretary will pay over to the Club Treasurer, all monies received from subscriptions, match fees, teas, excess bar receipts or any other fund-raising activity within the Club.

The Club General Secretary will be ultimately responsible for all liaisons with the Landlords, outside organisations or individuals which are of interest to the Club.

The Club General Secretary will act on any matter not covered by the specific duties of any other non-playing Officer.

The Club General Secretary will act at all times, between meetings, with the full authority of the General Club Committee/

## **Treasurer**

The Club Treasurer will receive or ensure all monies received from any source (other than a petty cash float) is banked in the name of the Club.

The Club Treasurer will see that a suitable number of the General Club Committee Members countersigns all cheques and authorise payments.

The Club Treasurer will maintain a suitable record of all aspects of the Clubs financial affairs with which they deal.

The Club Treasurer will maintain a suitable separate record of all aspects of the Clubs financial affairs in running the Bar.

The Club Treasurer will provide an up-to-date verbal financial statement of the Clubs affairs with which they deal, at the Club General Committee meetings.

The Club Treasurer will make available to the Club General Secretary the records to enable an audit to take place, prior to the Annual General Meeting.

The Club Treasurer shall ensure that the Club maintains adequate and appropriate insurance to cover the activities of the Club.

### **Fixture Secretary**

The Club Fixture Secretary will note all League dates which they receive for all of the League teams.

The Club Fixture Secretary will endeavour to fill all open fixture dates on both Saturdays and Sundays.

The Club Fixture Secretary will arrange all mid-week fixtures which the Selection Committee prescribes.

The Club Fixture Secretary will liaise with the Club Selection Committee and will act on that Committee's week by week instructions.

### **Club Welfare Officer**

The Club Welfare Officer(s) will ensure that the Club is compliant with safeguarding legislation and the ECB Safe Hands policy.

The Club Welfare Officer(s) shall report to the relevant General Club Committee meetings and the reports, together with any action taken, must be included in the minutes.

### **Auditor**

A suitable person or persons shall be elected to audit the Club Accounts and to prepare a balance sheet for the Annual General Meeting.

### **Other Elected Officers**

Their duties will be as set out by the members at the Annual General Meeting.

### **Vice-Presidents**

The suitability of persons wishing to become Vice-Presidents will be discussed and voted on at the Annual General Meeting.

### **Playing Officials**

Their duties are as prescribed under the rules of cricket and the Derbyshire County Cricket League.

### **General Club Committee**

The Governing Body of the Club will be the General Club Committee.

The members of the General Club Committee will consist of the Executive Officers, Playing Officers and Committee which have been elected at the Annual General Meeting.

At least four General Club Committee meetings will be held throughout the year, between Annual General Meetings. Further meetings may be called by any elected Officer. A minimum of three ordinary Members may request a General Club Committee meeting to which they may attend to raise specific matters. Only elected Committee Members will be allowed to vote.

Should any other Sub-Committee be raised, one member of that Sub-Committee will be allowed to attend meetings of the General Club Committee to raise specific matters. Only elected Committee Members will be allowed to vote.

The General Club Committee can co-opt additional members to the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.

Should any Officer or appointed Servant of the Club resign between Annual General Meetings, the General Club Committee shall have the power to appoint another person to that position.

The General Club Committee will have the power to:

- acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport medical and related social facilities;
- take out insurance for the Club, committee, players, members, guests and third parties;
- raise funds by appeals, subscriptions, loans and other social fund raising opportunities;
- borrow money and give security for the same, and open and run Club bank accounts;
- deposit or invest funds in any lawful manner;
- co-operate with any organisation, club, sporting body, government or government-related agencies;
- do all other things reasonably necessary to advance the purposes of the Club;
- sell and supply food, drink and related sports clothing and equipment.

The General Club Committee will be responsible for all aspects of the running of the Licensed Bar within the Club and run and administer the Bar legally, as defined by the Drinks Licence and rules laid down by the Licensing Authority.

The Club will indemnify members of the General Club Committee and members acting properly in the course of running the Club against any liability incurred in the proper running of the Club.

A General Club Committee member will cease to be such if they:

- cease to be a member of the Club or
- resigns by written notice to the Club or
- is removed by the General Club Committee.

### **Selection Committee**

A Selection Committee comprising of the Captains of the various teams together with available persons from the General Club Committee shall select all teams for the Club.

The Selection Committee when meeting will elect a Chair who will have the right to a casting vote.

The Selection Committee will liaise with the Club Fixture Secretary weekly.

The Fixture Secretary will take instructions from the Selection Committee should they wish to cancel or change, in any way, any fixture on the fixture list.

The Selection Committee may introduce a Ground Maintenance rota of all players if they so wish. This rota will be binding on all players.

### **Extraordinary General Meetings**

An Extraordinary General Meeting shall be called by the Secretary within 14 days of a request to that effect from the General Club Committee or on the written request of not less than **6** members signed by them.

The Extraordinary General Meeting shall be held on not less than 14 nor more than 21 days after the notice at a place decided upon by the General Club Committee or in default by the Chair.

### **Alterations to the Constitution**

Any proposed alteration to the Constitution of the Club may only be considered at an Annual or Extraordinary General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another Full Member. Such alterations shall be passed if supported by not less than 2/3<sup>rd</sup> of those Full Voting Members present at the meeting.

### **Discipline**

All complaints regarding the behaviour of members should be lodged in writing with the General Secretary.

The General Club Committee shall appoint a Disciplinary sub-committee who will meet to hear the complaint within 14 days of the complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The sub-committee has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days following the hearing.

There shall be a right of appeal to the General Club Committee following disciplinary action being taken. The General Club Committee shall appoint an Appeals Committee (maximum of three) which shall not include members already involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 7 days of the General Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

### **Dissolution**

If at any General Club Committee meeting, a resolution be passed calling for the dissolution of the Club, the General Secretary shall immediately convene an Extraordinary General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

If at that Extraordinary General Meeting, the resolution is carried by at least 2/3rds of the Full Voting Membership present at the meeting, the General Club Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

The General Committee will then be responsible for the orderly winding up of the Club's affairs. After settling all liabilities of the Club, the General Committee shall dispose of the net assets remaining to one or more of the following:

- To another club with similar sports purposes and/or
- To another club/group within the Walton area which has a sporting purpose aimed for junior participation

### **Other Matters**

Any matter not covered by this Constitution will be resolved, initially by the General Club Committee, subject to any decisions being ratified at the next Annual General Meeting.

### **Declaration**

Walton on Trent Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members

#### **SIGNED (Club Chair)**

**NAME:**

**DATE:**

#### **SIGNED (General Club Secretary)**

**NAME:**

**DATE:**